



9950 Union Street
Jurupa Valley, CA 92509
626.534.8805

QUICK PAY SERVICE

To all Independent Contractors/Owner Operators,

We would like to thank you for your services and we appreciate doing business with your company. Our normal pay terms are 21 to 30 days from receiving your invoice and ORIGINAL BOL-POD (scan/email POD documents must be approved by accounting podrequest@rosstavi.com) If you are in need of a quicker pay we offer the following options:

- Same day (office hours) – 3% deducted _____
- 21 days – no fee deduction. _____

Please check and initial the option above that suites you, sign and date the bottom of this letter. We can mail your check, or you can pick it up here at the office during regular business hours.

If you prefer ACH deposit please ask for a form to be filled out.

Please be aware that all checks will be made and available for pick up only during office hours Monday-Friday 9:00am-4:30pm Please call before 2pm to request payment.

Again thank you for your dedication and patience we look forward to keep doing business with you.

Sincerely,

Claudia Diaz

Accounting Department

Company / Payee name: _____

Phone # _____

Signature: _____